

**Residents must meet the eligibility for and adhere to the guidelines and responsibilities of this program.
The ASDS Resident Preceptorship program is not intended to cover expenses for fellowship interviews.**

Guidelines

1. The program will open **April 4, 2022**, to all ASDS third-year residents (or second year residents, provided the preceptorship visit occurs during their third year of residency).
2. Preceptee applicants are required to choose an ASDS Preceptor from the 2022 list.
3. Preceptees can participate in **one** ASDS Resident Preceptorship during their residency; preceptors should sponsor only **one** resident preceptee per yearly cycle.
4. Grant funding of **\$500** to offset travel expenses will be provided to **approved** applicants and distributed following completion of the preceptorship visit and post-visit requirements listed in step 8 below.
5. By participating in the program, you agree to allow ASDS to use photos and essays submitted for publication and future promotions of the program.
6. Preceptee applicants are required to adhere to all COVID guidelines set forth by the Preceptor, this includes Vaccination and Mask policies.

Application Steps

1. Contact your preferred preceptor by email to obtain their approval to accept you as their 2022 ASDS Preceptee AND agreed upon the dates. Each preceptorship must run for a minimum of one week, which is the average/standard length.
2. Obtain approval from your Residency Program Director and have them write a letter of recommendation for your participation in the preceptorship – including the dates. You will need to upload this letter with your application.
3. When you have completed steps 1 and 2 above, complete the online application here: [Application](#)
4. After you submit the application, you will receive a copy of it via email. Forward the application to your approved preceptor and request that they sign to indicate approval.
5. Have your preceptor email the signed application to you **and** to education@asds.net by the deadline of **May 9, 2022**.
6. After your application signed by your preceptor is submitted to ASDS, **you must wait for funding approval** – do not assume it is approved or make travel plans until you receive formal notification.
7. Approved preceptorship visits must be scheduled to comply with the **preceptorship completion deadline of December 16, 2022**.
8. Upon completion of the program, you are required to submit the following **within 10 days post visit** to receive your approved funding for the visit.
 - Completed time sheet/tracking form, signed by your Preceptor, here: [Time Sheet](#)
 - A brief essay (one to two paragraphs) detailing your preceptorship experience. Note that some essays will be selected for publication in the ASDS Currents magazine.
 - Completed evaluation of your preceptorship, here: [Evaluation](#)