Registration Policy
Space may be limited per course and is available to ASDS members and non-member physicians and/or residents who meet prerequisite requirements.

Prerequisites for Participation
- **Member and non-member dermatologists:** Must be actively practicingemployed full-time by a medical entity that is focused on dermatologic surgery.
- **Non-member dermatologists:** Must provide proof of certification in dermatology by the American Board of Dermatology, the Royal College of Physicians and Surgeons of Canada, the American Osteopathic Board of Dermatology or international equivalent, including the year certified.
- **Fellows-in-Training:** Must provide letter confirming enrollment in and type of dermatology fellowship if not already on file with ASDS.

How to Register
*Registration can be submitted online or via fax, phone or mail. Full payment is due upon registration application submission.*
- **Fax:** Send completed registration form to 847-956-0999.
- **Phone:** Call ASDS at 847-956-0900, Monday through Friday, 8:30 a.m. to 5 p.m. CST
- **Mail:** Send completed registration form with full payment to 5550 Meadowbrook Drive, Suite 120, Rolling Meadows, IL 60008-3805

Registration will be accepted on a first-received basis upon receipt of the completed registration form with full payment, verification that prerequisites have been met (and documentation provided), and space availability. Applicants will be notified of their registration status within two weeks of receipt of the completed application and full payment.

Note: Registrants are responsible for making their own hotel and travel reservations after receiving confirmation of course registration. Should you fail to receive a letter of confirmation prior to departure, please contact ASDS Education and Meetings Department at 847-956-0900.

Cancellation / Refund Policy
Refunds, less $100 administrative fee, will be allowed for cancellations received at ASDS in writing 30 days prior to a scheduled course. After that date, no refunds will be permitted. Meeting sponsor is not responsible for travel expenses or penalties under any circumstances. Send written cancellation requests to: ASDS, 5550 Meadowbrook Drive, Suite 120, Rolling Meadows, IL 60008-3805; Fax: 847-956-0999.

ASDS reserves the right to cancel a course based on registration levels. Registrants will be notified by telephone and a formal letter of cancellation will follow in the mail. In the event of course cancellation, registration fees are refundable. However, travel penalties are the responsibility of the registrant.

Continuing Medical Education Information
ASDS CME Mission
American Society for Dermatologic Surgery (ASDS) is an organization whose primary purpose is to promote optimal quality care for patients as well as support and develop investigative knowledge in the field of dermatologic surgery. The Society carries out this mission in order to further the interests and needs of the specialty, with the underlying purpose of contributing to the delivery of quality care in the ambulatory setting.

Accreditation Statement
American Society for Dermatologic Surgery is accredited by the Accreditation Council for Continuing Medical Education to provide continuing medical education for physicians. Physicians should claim only the credit commensurate with the extent of their participation in the activity.

ACGME/ABMS Desirable Physician Attributes / Competencies
ASDS acknowledges the need for CME content to be designed within the context of desirable physician attributes as expressed by the ACGME/ABMS Core Competencies and the Dermatology Residency Committee. Aligned with Criterion # 6 of the Accreditation Council for Continuing Medical Education’s Provider Requirements for CME, ASDS develops the content of educational activities to address the ACGME/ABMS Core Competencies.

- **Patient Care** that is compassionate, appropriate and effective for the treatment of health problems and the promotion of health.
- **Medical Knowledge** about established and evolving biomedical, clinical and cognate (e.g., epidemiological and social behavior) sciences and the application of this knowledge to patient care.
- **Practice-based Learning and Improvement** that involves investigation and evaluation of their own patient care, appraisal and assimilation of scientific evidence, and improvement in patient care.
- **Interpersonal & Communication Skills** that result in effective information exchange and teaming with patients, their families and other health professionals.
- **Professionalism** as manifested through a commitment to carry out professional responsibilities, adherence to ethical principles and sensitivity to a diverse patient population.
- **Systems-based Practice** as manifested by actions that demonstrate awareness of and responsiveness to the larger context and system for health care and the ability to effectively call on system resources to provide care that is of optimal value.

Disclosure of Relevant Financial Relationships
All faculty are required to disclose relevant financial relationships that they or their first-degree relatives have with any commercial interests through completion of ASDS disclosure and attestation forms; faculty disclosure information is listed in course materials. Faculty are also requested to make a verbal disclosure at the start of their presentation(s), supplemented by a disclosure slide to ensure that this information is shared with attendees prior to the start of an educational activity.

Additionally, attendees are required to disclose relevant financial relationships if they participate in discussion during an educational activity, e.g., question-and-answer sessions. Members of industry are allowed to sit in on some educational sessions as silent observers, however, their participation in discussions, question-and-answer sessions, or other verbal exchanges are strictly prohibited based on ACCME guidelines for fair and balanced content.

Relevant financial relationships, as defined by the ACCME, are financial relationships in any amount occurring within the past 12 months that create a conflict of interest (i.e., when an individual’s interests are aligned with those of a commercial interest, the interests of the individual are in conflict with the interests of the public). In most cases, these relationships would be with companies that sell health care products or services that are consumed by or used in the treatment of patients. The intent of disclosure is to provide attendees with
information so that they can make their own determination whether or not disclosed relationships influenced
the content of an educational activity.

Resolution of Conflicts of Interest
ASDS is committed to providing an open forum for the exchange of ideas and methodology for dermatologic
surgery and related basic sciences, as well as ensuring that the content of its educational activities are
scientifically based, accurate, current, and objectively presented. ASDS has developed policies that will resolve
all conflicts of interest prior to the educational activity being delivered to attendees.

Unapproved Use Disclosure
ASDS requires that faculty disclose to attendees when off-label use of products or procedures are being
discussed (not approved for the indications being discussed) or experimental and/or investigational (not FDA-
approved). These disclosures are intended for continuing medical education, not to promote off-label use of
products/procedures. If attendees have questions they should contact the medical affairs department of the
manufacturer for the current approved use information.

Commercial Support Disclosure
The following commercial interests provided in-kind support for this course:
• None at time of publication; updates will be provided in the course agenda.

The following commercial interests provided support in the form of a grant for this course:
• None at time of publication; updates will be provided in the course agenda.

Disclaimer
Attendees understand that medical knowledge is constantly evolving, and that the views and techniques of
faculty are their own and may reflect innovations and opinions not universally shared. The views and techniques
of faculty are not necessarily those of ASDS, but are presented to advance medical education and should be
based on best available medical evidence. ASDS disclaims any and all liability arising out of information
presented in this course. Attendees also understand that healthcare facilities, labs, and hands-on instruction and
practice present inherent dangers and as such they shall conform to all proper medical practices and procedures
for the treatment of patients for whom no medical history is available; attendees in educational activities that
include hands-on practice will be required to sign a release from liability waiver. ASDS disclaims any and all
liability for injury or other damage resulting in any way from attendance and participation in educational
activities.

Course Policies
Code of Conduct
ASDS expects all attendees to maintain high standards of professional conduct and uphold the policies and
procedures set forth for educational courses. To the degree that attendees – individually or collectively –
purposefully and fraudulently circumvent the Society’s rules, regulations, and ethical standards, the ASDS views
such conduct as a serious violation that will jeopardize attendance at the course and could jeopardize
attendance at future Society courses and meetings.

Photography / Video / Recording Release
By registering for this course and paying the registration and/or exhibit fee, participants/exhibitors give consent
that any photos, video, or audio recordings taken during the course and ASDS-related events can be used
by ASDS for course coverage and future ASDS promotion purposes, without remuneration.
Photography / Video / Recording Policy
Photography, video, audio, or any other type of recording is strictly prohibited in all educational courses, unless performed by an ASDS staff member or official ASDS photographer. Violations of this policy will result in removal from the course. Faculty and staff closely monitor for violation of this policy.

Cell Phones
Cell phones must be placed on silent or turned off while in educational activities. Attendees should depart the course to take unavoidable calls. Per the policy above, using cell phones or any other device for any type of recording in educational activities is in violation of ASDS policy and will result in removal from the course. Faculty and staff closely monitor for violation of this policy.

Presentation Materials
Presentation materials are for viewing only by registered attendees and may not be copied, distributed or downloaded in any way.

Hand-out Materials
Hand-out materials, if provided, are for viewing and use only by registered attendees and may not be copied or distributed in any way.

Schedule and Faculty
Published schedules and faculty are subject to change.

Americans with Disabilities Act
ASDS wishes to take those steps to ensure that no individual with a disability is excluded, denied services, segregated or otherwise treated differently than other individuals because of the absence of auxiliary aids and services. If you require any of the auxiliary aids or services identified in the Americans with Disabilities Act in order to attend any ASDS program, please contact the ASDS Education and Meetings Department at 847-956-0900.

Further Information
American Society for Dermatologic Surgery
5550 Meadowbrook Drive, Suite 120
Rolling Meadows, IL 60008
847-956-0900
847-956-0999 (Fax)