



International Preceptorship Program

The *American Society for Dermatologic Surgery International Preceptorship Program* has been established through the Lawrence Field, MD International Dermatologic Surgery Education Exchange Fund. The primary goal is to enhance the exchange of information and body of knowledge for an international preceptee through a visit to the US.

Frequently Asked Questions

International Preceptee

The preceptee applicant must:

- Be an ASDS or ISDS Member, at a minimum of a 3rd year dermatologic resident
- Submit the completed application and all other required components including:
 - mini Curriculum Vitae (3 pages or less)
 - recent electronic photograph
 - an essay of why the applicant should be chosen
 - an estimated budget for the trip

How long should the preceptee's visit be?

- A minimum of four days (not including travel). The length of the visit must be arranged between the preceptee and the preceptor.

Who makes the travel arrangements for the preceptee?

- The preceptee makes his/her own travel arrangements.

Are the preceptee's expenses covered?

- The ASDS will reimburse up to \$2,500 based on receipts for any items over \$25.
- Appropriate expenses include:
 - Economy, advance-purchase airfare
 - Appropriate meals
 - Local transportation (taxi) to/from the institution as needed
 - Modest hotel accommodations if not staying at the host's home.

What items are the preceptee required to submit after his/her visit?

- Completed expense form and receipts for reimbursement
- A one-page summary of your experience for ASDS to use in future promotions of this program
- Optional: Photos from your visit for ASDS to use in future promotions of this program
- Completed evaluation

Preceptors must:

- Be an ASDS Member in good standing within the US or Canada.
- Provide a current CV for Work Group approval
- Must offer a minimum of four days teaching for the visit; longer if amenable

Preceptor (host) Responsibilities are to:

- Secure and confirm with the Preceptee the Preceptorship length/dates
- Provide a follow-up report/critique of the visit for program files and possible publication in Society communications
- Be willing to report on experience during annual meeting if invited

Need additional information?

Contact Vanessa Spinnato, ASDS Education Manager at: Direct, phone: (847) 956-9124 or Email: vspinnato@asds.net

